



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

REFERENCE NO. UTD/SCM/1720/2020

SUPPLY AND DELIVERY OF LAPTOPS AND A DESKTOP

08 OCTOBER 2020

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Department	Specifications	Quantity
1	MM'S Office	<u>Laptops</u> <ul style="list-style-type: none"> • 15.4 inch LED • i5 3.4 GHZ Processor • 8 gigs ram • 1tb HDD • Laptop Bag • Wireless Mouse • 3 year onsite warranty 	04
2	MM'S Office	<u>Desktop i3gen 9 processor</u> <ul style="list-style-type: none"> • 8 Gig Ram • 1TB HDD • Integrated intel UHD graphics 620 • 21.5 inch FHD LED display • DVD Writer window 10 pro • 3 year next business day onsite warranty 	01

		<u>Laptop i3 24GHZ 9TH Gen</u> <ul style="list-style-type: none"> • 500GB HDD • 8GB DDR4 Ram • 15.4 LED • Protective laptop back pack • Wireless Mouse • 3 year onsite warranty 	01
	<u>SPECIAL CONDITIONS:</u> <ol style="list-style-type: none"> 1. Suppliers are to adhere strictly to the specifications given. 2. Not adhering to the specifications, will result in the quotation not being considered. 3. Faxed or e-mailed quotations will not be accepted. 4. 7 days urgent. 		

GENERAL CONDITIONS:

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room 51.

Sealed quotations outwardly marked: **Ref. No. UTD/SCM/1720/2020: Supply and Delivery of Laptops and a Desktop for UThukela District Municipality.** must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on Friday 16 October 2020.**

1. **MBD1, MBD4, MBD6.1, MBD6.2, MBD6.11 and MBD8** forms must be filled in and submitted **together with the quotation.**
2. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2011.**
3. In terms of Regulation 6, the **80/20 preference point system will be**
4. **e applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
5. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
6. **Any quote will not necessarily be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
7. **Certified Copy of Sanas:** B-BBEE Certificated or Proof of Exemption **must** be included in the Bid document.

8. **A valid original Tax clearance** certificate **must be** submitted together with the document.
9. Prices altered by means of correction fluid **will not** be considered
- 10. Preference will be given to Database Suppliers**
- 11. A current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.
- 12. Proof of registration**, on the central supplier database for government.
- 13. Local Production and Content:**
- 9.(1) **An organ of state must, in the case of designated sectors, where in the award of tenders local production and content is of critical importance, advertise such tenders with a specific tendering condition that only locally produced goods, services or works or locally manufactured goods, with stipulated minimum threshold for local production and content will be considered.**
- 14. Pre-Qualification:**
- Only tenderers with B-BBEE Level 1 will qualify.**

Enquiries may be directed to: Langelihle Thwala

Tell: 072 564 0923

Checked By: Lwazi Ngwenya (SCM Manager)


M SITHOLE
MUNICIPAL MANAGER