



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR  
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

**REFERENCE NO. UTDM/SCM/1746/2020**

**SUPPLY AND DELIVERY OF PRINTER AND CARTRIDGES FOR  
UTHUKELA DISTRICT MUNICIPALITY**

**07 December 2020**

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

<b>Item No.</b>	<b>Specifications</b>	<b>Quantity</b>
<b>1.</b>	3 in 1 printer scanner same as or similar to brother MFC 9140 CDN. 3 years onsite warranty next business day.  Samsung Cartridges CLT K 5045 CLT C 5045 CLT M 5045 CLT Y 5045	<b>01</b>  <b>10</b> <b>10</b> <b>10</b> <b>10</b>
	<b><u>SPECIAL CONDITIONS:</u></b> <ol style="list-style-type: none"> <li>Suppliers are to adhere strictly to the specifications given.</li> <li>Not adhering to the specifications, will result in the quotation not being considered.</li> <li>Faxed or e-mailed quotations will not be accepted.</li> <li>7 days urgent.</li> </ol>	

**GENERAL CONDITIONS:**

**Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room G 51.**

- Sealed quotations outwardly marked: **Ref. No. UTDM/SCM/1746/2020: supply and delivery of printer and cartridges for UThukela District Municipality.** must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on Thursday, 15 December 2020.**
- MBD1, MBD4, MBD6.1, MBD6.2, MBD6.11, MBD8 & MBD 9** forms must be filled in and submitted **together with the quotation.**

3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**
4. In terms of Regulation 6, the **80/20 preference point system will be applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
5. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
6. **Any quote will not necessary be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
7. **Certified Copy of Sanas:** B-BBEE Certificated or Proof of Exemption **must** be included in the Bid document.
8. **A valid original Tax clearance** certificate **must be** submitted together with the document.
9. Prices altered by means of correction fluid **will not** be considered
10. **Preference will be given to Database Suppliers**
11. **A current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.
12. **Proof of registration**, on the central supplier database for government.
13. **Local Production and Content:**
  - 9.(1) **An organ of state must, in the case of designated sectors, where in the award of tenders local production and content is of critical importance, advertise such tenders with a specific tendering condition that only locally produced goods, services or works or locally manufactured goods, with stipulated minimum threshold for local production and content will be considered.**
14. **Pre-Qualification:**

**Only tenderers with B-BBEE Level 1 will qualify.**

Enquiries may be directed to : Mr P Zwane

Tell: 083 378 7534

Checked by: Lwazi Ngwenya (SCM Manager)



**M SITHOLE**  
**MUNICIPAL MANAGER**