



UTHUKELA DISTRICT MUNICIPALITY

INVITATION FOR TRAVEL MANAGEMENT SERVICES FOR UTHUKELA DISTRICT MUNICIPALITY

TENDER NO. 22/2018-TAA

The uThukela District Municipality seeks professional service providers to provide travel management services for a period of 36 months.

Tender documents will be available from the offices of the Cashier from Thursday 13 September 2018 at the uThukela District Municipality, 36 Lyell Street, Ladysmith at a non-refundable cost of R 150.00. Any queries in respect of the documentation can be directed to Ms S Hlatshwayo via email pa.mm@uthukela.gov.za

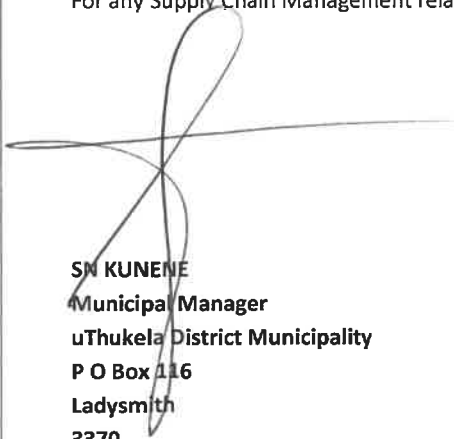
Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked **"TENDER NO.22/2018-TAA : INVITATION FOR TRAVEL MANAGEMENT SERVICES FOR UTHUKELA DISTRICT MUNICIPALITY"** must be deposited in the tender box situated on the ground floor of the uThukela District Municipality, 36 Lyell Street, Ladysmith, on or before the closing time of **12h00 on Wednesday, 17 October 2018**, where the tenders will be opened in public. **Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.**

All service providers intending to submit a tender are required to register for inclusion on the District's Service Provider Database. Forms are obtainable from the District's Supply Chain Management Office.

Tenderers shall take note of the following Tender Conditions:

- uThukela District Municipality's procurement policy will apply,
- uThukela District Municipality's does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply.
- 80/20 points system shall apply.

For any Supply Chain Management related enquires please contact Mr S Mkhize Tell: 036 638 5188 email:SMkhize2@uthukela.gov.za



SN KUNENE
Municipal Manager
uThukela District Municipality
P O Box 116
Ladysmith
3370