

UTHukela District Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitable qualified experienced persons for appointment in the under mentioned.

DEPARTMENT : Office of the Municipal Manager
POST : Internal Auditor X 2
DURATION : Permanent
SALARY : R439 728.00 – R491 556.00.64 p.a (plus applicable benefits)

REF No. : MM/UTDM/01

Requirements:

- Grade 12 (Matric) , NQF 6/7 Level in Internal Auditing/ Auditing/ Financial Accounting or relevant qualification
- Minimum of 3 years' experience in the Auditing field which 2 years must be a Supervisory experience in municipalities/government departments and financial institutions.
- Valid Driver's licence.
- Professional registration with the Institute of Internal Auditors South Africa (IIASA) will be an added advantage.

Skills and Knowledge:

Interpersonal relation and communication skills, Computer literacy, project management. Report writing, research, business process re- engineering, decisiveness and assertiveness, lateral and innovative/ analytical thinking. Effective problem-solving skills due to professional care. High standards of honesty, objectivity, diligence. Knowledge of financial management, presentation and facilitation. Knowledge of application and interpretation of legislation, staff motivation and dispute resolution. Good understanding of GRAP and IIA standards as well as code ethics, adequate understanding of MFMA, Public Service Regulation Framework and Risk Management.

Key Performance Areas:

- Facilitate the assessment of economy, efficiency and effectiveness of operations within the Municipality
- Preparing an Audit Planning Memorandum for all audit assignments for review and approval by the Manager: Internal Audit
- Analyse the results of the results of the overall analytical review of management data and concluding on the impact of risk and materiality
- Provide input in the allocation of internal Unit staff based on their skills and experience as well as the perceived complexities of the task assigned
- Planning for all the audits on the annual internal audit plan which includes documenting system description, audit programs, working papers
- Identify risk and controls and perform process analysis on the system description documented
- Evaluate test results and recommend correct measures
- Conduct ad-hoc assignments
- Performing follow-up audits and reviewing follow up audit working papers prepared by audit clerks
- Interpret objectives of the Unit and execute action plans, monitor and report on effective execution of those plans

Enquiries : Human Resources: 036 638 5100

Closing Date : 29 July 2022

All applications must be on a prescribed Application Forms available on our website (www.uthukela.gov.za), together with comprehensive CV and Certified copies of qualifications, ID copies and drivers' license to be forwarded to: THE MUNICIPAL MANAGER, UTHUKELA DISTRICT MUNICIPALITY, P O BOX 116, LADYSMITH 3370. Faxed or emailed applications will not be considered.

Canvassing of councillors will result in a candidate being disqualified. Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application as unsuccessful



MB MNGUNI
ACTING MUNICIPAL MANAGER