

# **UTHUKELA DISTRICT MUNICIPALITY**

**UTHUKELA DISTRICT MUNICIPALITY  
TENDER: 18/2022-VIP**

**APPOINTMENT OF ACCREDITED SERVICE PROVIDERS FOR PANEL  
VIP PROTECTION.**



## **ADDENDUM No. 1: 02 SEPTEMBER 2022**

This addendum shall be read in conjunction with and shall be deemed to form part of the project Documentation. Failure to acknowledge receipt of this Addendum may invalidate the tender.

## AMMENDMENT:

1. Page 27 (Specification), few changes have been made.

- Firearms training
- Evasive driving training
- High levels of discretion and confidentiality
- The ability to maintain a professional relationship with the client
- Excellent communication skills
- The ability to mentally and physically handle long hours and dangerous situations.

## PRINCIPALS:

### MAYOR OF THE DISTRICT MUNICIPALITY

Provide the mayor with highly-trained, fully armed with rifle and handgun (9mm) bodyguards to ensure his safety at all costs and at all times.

There's must also be a backup vehicle provided to always ensure the mayor is safe when his on the move.

**In addition:** At the mayor's residence there will be another additional highly trained body guards. Working different shifts i.e., Day shift guards full armed with a rifle and handgun(9mm) and also another will be on Night shift also armed with a rifle and a handgun(9mm). With the other guards as relievers.

### POLITICAL PRINCIPALS OF THE DISTRICT MUNICIPALITY

Provide the political principals with highly-trained, fully armed with rifle and handgun (9mm) bodyguards each to ensure their safety at all costs and at all times.

There's also must be back up vehicles provided as and when required to always ensure the speaker and the deputy mayor safe when they're on the move.

### FIREARM TRANSPORTATION

The company will need to transport firearms from its Armory to client's premises as the company provides armed security on various sites. Vehicles will be fitted with safe and tinted windows and a tracking system.

All responsible personnel transporting firearms have valid competency certificate to utilize or handle any firearms that may be transported and will have these competencies as well as transporters certificates in their possession at all times.

2. Page 30 – 32 New Evaluation criteria have been added:

## Evaluation Criteria

Points will be awarded, as follows:

A pre-qualification Evaluation will be undertaken. A minimum total score of 70 points out of 100 must be scored, in order to proceed to the Financial Evaluation.

Please complete the tables below and take note of the requirements for each section, which needs to be submitted, with the completed document.

Item	Functionality/Technical Criteria	MEANS OF VERIFICATION  (Attach certified copies of documents, that show compliance with the following)	Max Points
1. Execution plan	<p>Sound execution plan that includes the following:</p> <p>Sourcing of staff, Curriculum vitae (CVs of supervisors and certified copies of matric certificates for each of the bidders 5 points, security equipment 5 points, Health, and safety requirements 5 points and execution plan 5 points.</p>	Detail Execution plan	<b>20</b>
	Excellent		20
	Good		15
	Poor		10

<b>2.Resources</b>	<b>Number of vehicles currently owned or leased in the name of the Service provider</b>	<b>Logbooks in the name of the company or one of its directors, lease agreement signed by both parties and letter of intent.</b>	<b>20</b>
	1-3		3
	4-6		5
	7 and above		10
	<b>Number of firearms owned and registered in the name of the company (Attach license as proof)</b>		
	10 -15 Pistols and 4 Rifles		3
	16 -20 Pistols and 8 Rifles		5
	21-44 Pistols and 12 Rifles		8
	45 and above Pistols and 15 Rifles		10
<b>3.Experience levels of the Service Provider</b>	<b>Number of security contracts concluded (or number of terms in the case of renewing the same contract) and successfully carried out with Organs of State in the past 10 years.</b>	<b>Company profile and Reference letters with contactable references and legit appointment letters</b>	<b>30</b>
	1-3 contracts		5
	4- 5 contracts		8
	6 contracts and above		10
	<b>Years of experience of the Bidder in the Security Industry</b>		
	1-3 years		3
	4-6 years		6
7 years and above		10	

	<b>Number of VIP Protectors that will be available for the provision of the services, for the purpose of this contract, and that are in the employment of the service provider at the time of submitting the Tender (Attach Valid PSIRA Certificate)</b>		
	<b>0-5</b>		<b>1</b>
	<b>6-20</b>		<b>3</b>
	<b>21-30</b>		<b>5</b>
	<b>Average years of experience in the VIP industry of Directors/Managing Partners/Members/Sole Proprietors</b>		
	<b>1-3 years</b>		<b>1</b>
	<b>4-6 years</b>		<b>3</b>
	<b>7 and above</b>		<b>5</b>

<b>4.Public Liability Cover</b>	<b>5 Points for submission of Public Liability Cover or a valid or a valid quotation from a registered institution not older than months with a minimum cover of R 3 million 5 points</b>	<b>Proof of public liability cover or a valid quotation from a registered institution not older than 3 months with a minimum cover over 3 million</b>	<b>10</b>
	<b>0 points for non-submission of cover or cover below 3 million</b>		
	<b>Proof of Public Liability cover over 3million</b>		<b>10</b>
	<b>Cover below 3 million or non-submission</b>		<b>0</b>

<b>5. Location of the Company – 24 hours control room</b>	<b>Location - Fully operational 24 hours control room centre</b>	<b>Proof of Physical address (Utility Bill, first page of bank statement, letter from local authority, e.t.c)</b>  <b>Main address as per CSD Report</b>	<b>20</b>
	<b>Fully operational 24 hours control room centre situated within uThukela District Municipality</b>		<b>20</b>
	<b>Fully operational 24 hours control room centre situated within 200 Km of uThukela District Municipality</b>		<b>10</b>
	<b>Fully operational 24 hours control room centre situated more than 200 Km of uThukela District Municipality</b>		<b>5</b>
	<b>Total Functional Points</b>  <b>Threshold to qualify for stage 2</b>		<b>100</b>  <b>70 Points</b>

Enquiries:

Enquiries: Supply Chain Management

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PROTECTION

**ADDENDUM No. 1: 02 SEPTEMBER 2022**

This notice forms part of the Contract document and is to be **signed, dated and returned with the tender Document/Proposal.**

*We acknowledge receipt of the addendum No.*

*Company Name:* .....

*Address:* .....

*Designation:* .....

*Telephone Number:* .....

*Date:* .....

*Signature:* .....

*Company Stamp:*