



*Uthukela District Municipality as an equal opportunity employer, situated in Ladysmith invites suitable qualified candidates to apply for the challenging and dynamic position of:*

**GENERAL MANAGER: COMMUNITY SERVICES**

**PERMANENT**

**SALARY PACKAGE: IN LINE WITH UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS (LOCAL GOVERNMENT REMUNERATION FRAMEWORK)**

**All-inclusive negotiable remuneration package:**

**R 987,238. 00 (min) – R 1,124 899.00 (mid) – R 1,276,762.00 (max) per annum**

**REQUIREMENTS**

**Essential Requirements**

-Bachelor of Science Degree in Social Sciences/ Environmental Management or Equivalent.

-5 Years' Experience at a professional /middle management level.

-Code EB Driver`s License

**Additional Requirement**

-NQF Level 6 Certificate: Municipal Finance Management Programme. Registration professional body.

-Computer Literacy

**Essential Knowledge, Skills and Competencies required**

Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management; good knowledge of Municipal Health Services; Disaster Management and Public Safety; Good governance.

**RESPONSIBILITIES**

Planning, organizing, co –ordination and control of all the activities of the Community Services Department which included inter alia: -

Identifies and defines the immediate, short- and long-term objectives/ plans associated with Municipal Health; Disaster Management; Fire and Rescue Services . - Analyzing and aligning requirements with operating capacity and capability. Evaluating and commenting on the applicability of specific key performance indicators and measures against outcomes detailed in the departments Business and Strategic Plans. - Prepares capital and operating estimates and controls expenditure against the approved budget allocations. - Develop and implement of strategic and operational policies in the unit according to legislation and Council policies and procedures. Preparing and submitting reports to the Municipal Manager and relevant committees.- Advise the Council and its Committees about applicable legislation in line with Municipal Health Services, Disaster Management; Fire and Rescue Services. -Attend any other duties delegated by the Council. Development and maintenance of intergovernmental relations in the Community Services department.- Local Municipal Support and Attend any other duties delegated by the Council.

**NB: Shortlisted candidates will be subjected to competency-based assessment, screening, security vetting and previous employment checks.**

Declaration of interest form and be required to sign an employment contract and an annual performance agreement with the Municipality in accordance with Section 57 of the Local Government Municipal Systems Act, 32 of 2000.

**CLOSING DATE 10 FEBRUARY 2023 – ENQUIRIES: HUMAN RESOURCES: 036 - 6385100**

All applications must be on a prescribed Application Forms available on our website ([www.uthukela.gov.za](http://www.uthukela.gov.za)), together with comprehensive CV and Certified copies of qualifications, ID copies and drivers' license to be forwarded to: THE MUNICIPAL MANAGER, UTHUKELA DISTRICT MUNICIPALITY, P O BOX 116, LADYSMITH 3370.

Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application as unsuccessful.

Uthukela District Municipality adheres to the National Employment Equity Act and preference will be given to appointments that assist in achieving current targets ( women representation) of the municipality.

The Municipality reserves the right not to appoint.

**MB MNGUNI**  
**MUNICIPAL MANAGER**

**JN MADONDO**  
**MINISTERIAL REPRESENTATIVE**

