



Uthukela District Municipality as an equal opportunity employer, situated in Ladysmith invites suitable qualified candidates to apply for the challenging and dynamic position of:

MUNICIPAL MANAGER
FIXED TERM OF EMPLOYMENT CONTRACT NOT EXCEEDING ONE YEAR OF THE NEXT LOCAL GOVERNMENT ELECTIONS
SALARY PACKAGE: IN LINE WITH UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS (LOCAL GOVERNMENT REMUNERATION FRAMEWORK)
All-inclusive negotiable remuneration package:
R1 160, 847.00 (min) – R1 349 824.00 (mid) – R1 538 800.00 (max) per annum

REQUIREMENTS

Essential Requirements: A Recognized Three Year Degree in Public Administration/Political Sciences/Social Sciences/Law equivalent qualification.
5(five) years' experience in senior managerial level preferably in Local Government.
Successful institutional transformation within public or private sector.
Code EB Driver's License

Additional Advantage: NQF Level 6 Certificate: Municipal Finance Management Programme.

If a newly appointed person is not in possession of this Competency, he/ she must complete it within eighteen (18) months from the date of employment, in accordance with Government Notice Number 91 of 3 February 2017, as promulgated in Government Gazette No. 40593, failing which, the employment contract will terminate automatically within one month after the applicable period.

Essential Knowledge, Skills and Competencies required.

Good knowledge and understanding of relevant policy and legislation. Advanced knowledge and understanding of institutional governance systems and performance management. Advanced understanding of council operations and delegated powers. Good governance. Audit and Risk management establishment and functionality. Budget and Finance management.

RESPONSIBILITIES

Planning, organizing, co-ordination and control of all the activities of Council activities as head of Administration and as an accounting officer take in overall performance of the organization which included inter alia: -

Identifies and defines the immediate, short- and long-term objectives/ plans of the municipality. Approve staff establishment aligning requirements with operating capacity and capability. Establish and maintain Performance Management System. Evaluating and the applicability of specific key performance indicators and measures of the institution. Transformation of the organization that is developmentally focused the development of economical, effective, efficient, and accountable administration. The implementation of the Municipality's IDP and monitoring the progress with regards to implementing thereof, Administering, and implementing the Municipality's by-laws and other legislation, Advising the political structures and political office bearers of the Municipality, Exercising any powers and performing any duties delegated to the Municipal Manager by the Municipal Council. Leadership and direction of the administration of the municipality through effective strategies to fulfill all constitutional and legislative objectives. Fostering relationships between Municipal Council and the administration of the municipality as well as other stakeholders Creating an environment that defines the purpose and role of local government as means to involve people in shaping the future of communities. Development and maintenance of intergovernmental relations within the municipality. Local Municipal Support. Attend any other duties delegated by the Council.

NB: Shortlisted candidates will be subjected to competency-based assessment, screening, security vetting and previous employment checks.

CLOSING DATE 13 OCTOBER 2023 – ENQUIRIES: HUMAN RESOURCES: 036 - 6385100


The successful candidate will have to enter into a fixed term performance contract; declaration of interest form and be required to sign an annual performance agreement with the Municipality in accordance with Section 57 of the Local Government Municipal Systems Act, 32 of 2000.

All applications must be on a prescribed Application Forms available on our website (www.uthukeladm.co.za), together with comprehensive CV and Certified copies of qualifications, ID copies and drivers' license to be forwarded to: THE MAYOR, UTHUKELA DISTRICT MUNICIPALITY, P O BOX 116, LADYSMITH 3370.


Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application as unsuccessful.

Uthukela District Municipality adheres to the National Employment Equity Act and preference will be given to appointments that assist in achieving current targets (women representation) of the municipality. The Municipality reserves the right not to appoint.

Authorized by:



INKOSI NKOMO SHABALALA
MAYOR



A. Steyn - aswanda
29/09/23



Uthukela District Municipality as an equal opportunity employer, situated in Ladysmith invites suitable qualified candidates to apply for the challenging and dynamic position of:

**CEO – UTHUKELA ECONOMIC DEVELOPMENT AGENCY
5 YEARS FIXED TERM CONTRACT**

**SALARY PACKAGE: IN LINE WITH 5 YEARS FIXED TERM CONTRACT
SALARY PACKAGE: IN LINE WITH UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS (LOCAL GOVERNMENT REMUNERATION FRAMEWORK)**

**All-inclusive negotiable remuneration package:
R1 160, 847.00 per annum**

REQUIREMENTS

Essential Requirements

- B Degree in Public Administration/Political Sciences/Social Sciences/Law – equivalent qualification.
- 5(five) years' experience in professional \ senior managerial level.
- Successful institutional transformation within public or private sector.
- Code EB Driver's License

Additional Advantage

- NQF Level 6 Certificate: Municipal Finance Management Programme.
- Computer Literacy

Essential Knowledge, Skills and Competencies required

- Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems, Good governance. Audit and Risk management establishment and functionality. Budget and Finance management

RESPONSIBILITIES

Planning, organizing, co-ordination and control of all the activities of the Uthukela Economic Development Agency which included inter alia: -

Assume the responsibility of leading the Uthukela Economic Development Agency in driving LED, Trade & Investment Promotion, selling the Agency's services, develop relationships and seek to secure new developmental opportunities within the District. Overall day to day executive management, leadership and efficient overall administration of the Agency. Ensuring that effective internal controls and management of information systems are in place. Maintain and develop teamwork within the Agency staff. Deliver effectively on the mandates of the Agency. Ensuring that the Agency has appropriate systems in place to enable to conduct its activities both lawfully and ethically. To act as liaison between management / staff and the Board. Provide strategic management for the development and attraction of LED, Trade, and Investment to the District. To lead and guide, in conjunction with the Board, the development of the Agency's strategy. To lead and oversee the implementation of the Agency's long- and short-term goals and coincide with the Municipal Annual Report timeframes. Interface with Local industry and Local Municipalities on driving LED Trade.

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29/08/23*