



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

REFERENCE NO. UTDM/SCM/002/2027

**SERVICE, REPAIR AND MAINTENANCE OF SERVER ROOM FOR
UTHUKELA DISTRICT MUNICIPALITY**

17 JULY 2026

UThukela District Municipality hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Specifications	Quantity
01	Service and Repair of Server room alarm	
02	Door Lock and fire suppression and regassing	
03	Service and Repair of UPS batteries	
04	Service and repair of humidity sensors	
05	Service and repair of Aircon unit	
06	Service and repair alarm system	
07	Service and repair door lock sensor	
08	Service and repair sensor biometrics	
	<u>SPECIAL CONDITIONS:</u> - Suppliers are to adhere strictly to the specifications given. - Not adhering to the specifications, will result in the quotation not being considered. - Faxed or e-mailed quotations will not be accepted. - Advert will run for 7 days. - The 80/20 procurement policy will be utilised. - It is Compulsory to attend briefing which will be on Monday 20 July 2026 10 am at uThukela district municipality office no G51. - CIDB is required – 1ME or above. - Proof of relevant certifications or accreditation, where applicable	

GENERAL CONDITIONS:

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room G51.

1. Sealed quotations outwardly marked: **Ref. No. UTDM/SCM/002/2027: Service, repair and maintenance of Server room at uThukela District Municipality.** must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on 25 July 2026.**
2. **MBD4, MBD6.1, MBD 8 and MBD 9** forms must be filled in and submitted **together with the quotation.**
3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2022.**
4. In terms of Regulation 6, the allocation of **20 points as per Preferential Procurement Policy Framework Act of 2022** will be applicable.
5. **The 80/20 preference point system in terms of the Municipality's policy will be applicable as follows:**

	points
price	80
Specific Goals (20 Points)	
-Race-100% Black Owned (HDP)	5
-Gender-100% woman Owned (HDP)	5
-Disability (HDP)	5
Locality-Officed Based in uThukela District Municipality	5
Total points for price and specific Goal	100

6. Prices quoted must include value added tax if suppliers are registered for VAT, delivery charges and off-loading to the municipal premises.
7. **No bid will be accepted from person in the service of the state.**
8. **Any quote will not necessary be accepted and the Municipality Reserves the Right to Accept the whole or any Part of Any quote.**
9. **A valid SARS tax Pin number must be submitted together with the document.**
10. Prices altered by means of correction fluid **will not** be considered
11. **Preference will be given to Database Suppliers**
12. **A current (30 days) Business and or Business Residential municipal account for all services must be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.**
13. **Proof of registration, on the central supplier database of government.**

Enquiries may be directed to: Langelihle Thwala

Tel: 072 564 0923



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MUNICIPAL MANAGER